



Role Profile

Job Title	Junior Assistant Merchandiser	Reports To	Merchandiser	Location	Bradford Hubs / Sheffield
Job Code	FLA026-1		Grade	H2	
Date Created / Updated	June 2021		Department	Buying and Merchandising	

Purpose: To maximise stock availability through accurate sales and stock forecasting and inventory management and assist in planning and merchandising departmental product ranges which satisfy customer requirements and deliver the core values and attributes of the Brand(s).

Your Role Accountabilities	Skills & Experience
<ul style="list-style-type: none">• Manage the product ordering/selections & estimating for stock & DD to maximise UK deliveries, adhering to Group guidelines and minimising surplus risk.• Develop relevant knowledge and understanding of performance by identifying the key levers to that maximise performance.• Produce top level summary reports that enable regular, concise feedback to the Merchandiser on performance.• Use forecasts and weekly performance reports to assess KPI's in-season and to raise issues with the Merchandiser.• Management of held order and markdown activity where required.• Liaise with DD teams informing them of our plans• Work closely with internal teams to maintain strong working relationships and maintain pricing strategies• To be committed to the fair treatment of customers at all times• Ensure compliance with all applicable UK and local regulations, Company Policies and FCA Conduct Rules• Demonstrate behaviours in line with our Company values• To take reasonable care for the health and safety of yourself and other persons who may be affected by acts and omissions at work	<ul style="list-style-type: none">• Well developed analytical and numerical skills, with a strong desire to learn• An enthusiastic, tenacious and proactive individual.• High attention to detail at all times.• Ability to embrace change• Excel skills